

**Minutes – Nunthorpe Squash Committee Meeting**

**Date Tuesday 6.2.2024.**

**Time 19:00**

**Room – Tennis Room**

**Attendees: P Spaldin (PS), M Bradley (MBR) I Bell (IB) G Lewis Treasurer  
K Bowes Secretary, G Smith Chair (GS), I Williams (IW),**

**February 2024,**



**Apologies: , M Bowes (MBo),**

**Distribution: via WhatsApp- Notice  
Board: Web, Committee Google  
shared Drive**

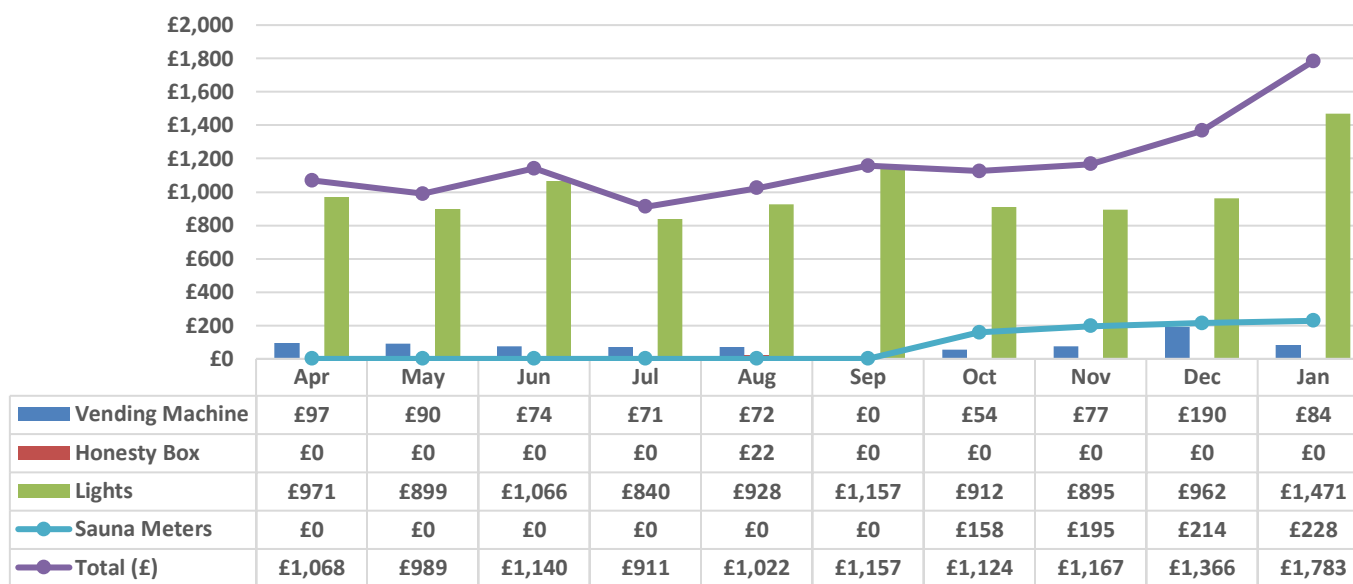
Action point	Status/Action Required	Resp	Due																																																																		
1.0 Previous Meeting Minutes	<ol style="list-style-type: none"> <li>Jan 2024 Meeting Minutes proposed by IB as accurate and seconded PS. - All Agreed as true record.</li> <li>No conflicts of interest raised</li> </ol>		<b>Complete</b>																																																																		
2.0 Treasurers report & Financials	<div style="border: 1px solid black; padding: 10px;"> <p style="text-align: center;"><b>Nunthorpe Squash Club Accounts 2023/24 Financial Year</b></p> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 10px;"> <thead> <tr> <th></th> <th>Apr-23</th> <th>May-23</th> <th>Jun-23</th> <th>Jul-23</th> <th>Aug-23</th> <th>Sep-23</th> <th>Oct-23</th> <th>Nov-23</th> <th>Dec-23</th> <th>Jan-24</th> </tr> </thead> <tbody> <tr> <td><span style="color: blue;">■</span> Current account</td> <td>£30.7</td> <td>£36.6</td> <td>£41.9</td> <td>£45.6</td> <td>£40.1</td> <td>£40.0</td> <td>£38.5</td> <td>£26.4</td> <td>£22.5</td> <td>£17.0</td> </tr> <tr> <td><span style="color: orange;">■</span> Reserve Account</td> <td>£6.6</td> <td>£6.6</td> <td>£6.6</td> <td>£6.6</td> <td>£6.6</td> <td>£6.6</td> <td>£6.6</td> <td>£6.6</td> <td>£6.6</td> <td>£6.6</td> </tr> <tr> <td><span style="color: lightblue;">■</span> Development account</td> <td>£8.0</td> <td>£8.0</td> <td>£8.0</td> <td>£8.0</td> <td>£8.1</td> <td>£8.1</td> <td>£8.0</td> <td>£8.7</td> <td>£8.1</td> <td>£8.1</td> </tr> <tr> <td><span style="color: grey;">■</span> Junior Account</td> <td>£1.4</td> <td>£1.4</td> <td>£1.0</td> <td>£2.0</td> <td>£2.0</td> <td>£2.0</td> <td>£2.0</td> <td>£2.0</td> <td>£2.0</td> <td>£2.0</td> </tr> <tr> <td><span style="color: yellow;">●</span> Total (£k)</td> <td>£46.7</td> <td>£52.6</td> <td>£57.5</td> <td>£62.2</td> <td>£56.8</td> <td>£56.7</td> <td>£55.1</td> <td>£43.7</td> <td>£39.2</td> <td>£33.7</td> </tr> </tbody> </table> <p><b>Notes:</b></p> <ol style="list-style-type: none"> <li>General discussion around invoices received – Treasurers report indicated significant expenditure through January with commentary on all lines. .</li> </ol> </div>		Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	<span style="color: blue;">■</span> Current account	£30.7	£36.6	£41.9	£45.6	£40.1	£40.0	£38.5	£26.4	£22.5	£17.0	<span style="color: orange;">■</span> Reserve Account	£6.6	£6.6	£6.6	£6.6	£6.6	£6.6	£6.6	£6.6	£6.6	£6.6	<span style="color: lightblue;">■</span> Development account	£8.0	£8.0	£8.0	£8.0	£8.1	£8.1	£8.0	£8.7	£8.1	£8.1	<span style="color: grey;">■</span> Junior Account	£1.4	£1.4	£1.0	£2.0	£2.0	£2.0	£2.0	£2.0	£2.0	£2.0	<span style="color: yellow;">●</span> Total (£k)	£46.7	£52.6	£57.5	£62.2	£56.8	£56.7	£55.1	£43.7	£39.2	£33.7	<b>Update GL</b>	<b>Complete</b>
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2. Gantry Refurb – significant planned cost as communicated to all. – all agreed positive impact to club
3. Capitation bill received although incorrect again – GL to contact PFA and advise – all agreed that amended bill payment was to be paused until correct invoice issued and considering PFA maintenance policy for club not been available , we agreed to reduce capitation payment by the associated cost and provide all info to PFA once roof has been fixed.
4. Reduced utility invoices reviewed, and committee unanimously agreed that timer on saunas was to be increased to reflect the reduced energy costs , announcements to be cascaded , committee agreed that members had been patient on this issue and were hopeful the increase times would be received positively.
5. Tennis Squash Legal fees paid.
6. Vending machine income noted as been back to pre-Jan levels.
7. All invoices and misc. costs have been paid on time.

GS /GL

Jan

**Nunthorpe Squash Club Cash Income 2023/24 Financial Year**



Please note-

- Honesty box withdrawn from Late Sept 2023.



H&S & Maintenance	<ol style="list-style-type: none"> <li>2. Emergency lights still to be sourced for changing rooms – GS to close this longstanding issue.</li> <li>3. Although kitchen area has been cleared of bulky equipment it was felt that facilities are still poor especially for entertaining visiting clubs – GS to raise with NMPFA. – still outstanding</li> <li>4. Maintenance contract, letter received.</li> <li>5. Sauna discovered to be faulty due to excess water been placed on coals shorting out elements , 4 instances in recent weeks , repairs to be conducted by GS and PS to produce some posters to promote safer use – new spare replacement elements to be purchased and works to complete on lady’s sauna.</li> <li>6. Roof situation – contactors engaged , repair will be done by end of Feb – Invoice to be passed to NMPFA and for NMPFA to produce a club maintenance policy as PFA has now decided roof repair is liable to NSC when previously it hasn’t been , change in policy not communicated. A request for the policy is still to be received.</li> <li>7. PIR sensor to be fitted in toilet areas agreed , GS to source .</li> <li>8. Leak discovered in main water isolation valve feeding whole complex .Brief Information received by PFA indicated increase in water costs, PFA asking for a review by all sections – NSC meter readings are consistently low and not a contribution to alleged increased costs – further detail has been requested of the PFA so we can investigate and support PFA exposure to costs by installing NSC PIR sensors</li> </ol>	<p>GS GS</p> <p>Info</p> <p>GS/PS</p> <p>Info</p> <p>GS</p>	<p>Jan ASAP</p> <p>ASAP</p> <p>March</p>
8.0 Projects & Club Development	<ol style="list-style-type: none"> <li>1. PFA Meeting 2/11/2023 – reply received with regards to complaint and NMPFA have closed the complaint with very unsatisfactory reasoning – next options discussed and agreed.</li> <li>2. GL requested all committee provide a project plan ideas so costings could be formulated to fit into a 12, 24-month plan – members asked also to contribute.</li> <li>3. Discussion around upgrading gym facilities and equipment , deferred till June although any maintenance is priority , switches for running machine to be ordered and signage to be fixed to advise members on the incline function.</li> <li>4. MB and GL to engage with 2 enquiries for use of courts during off peak hrs for additional activities – Yoga and Pilates , all felt this to be explored to provide additional activities to current and potential new members – KB felt this would be good for players to take advantage of classes to help aches and strains etc.</li> <li>5. Light upgrades proposal to courts 1 &amp; 2 deferred till June 24</li> </ol>	<p>Info</p> <p>Info</p> <p>GS/PS</p> <p>MB/GL</p> <p>Info</p>	<p>ASAP</p> <p>March</p>

9.0 Website - Media	<ol style="list-style-type: none"> <li>1. Review of current website, Paused. – possible providers communication to be sent to advise status</li> <li>2. Updated members policies to be uploaded shortly.</li> <li>3. GDPR link on new member enquiry form on web to be investigated and improved.</li> </ol>	Info  KB GL	March  March March
10.0 NSC Feedback & AOB	<ol style="list-style-type: none"> <li>1. No web-based complaint feedback forms received.</li> <li>2. Ian bell provided an update on <b>SPOND</b> app which could be used for teams' management – all agreed MBo and Ben Suggitt to set up a team channel and report back as to suitability</li> </ol>	Info  MBo	March
Next meeting	<ul style="list-style-type: none"> <li>▪ Tuesday 5<sup>th</sup> March 19:00. – Tennis Room</li> </ul>		